

## **PLUMBER'S LICENCING INFORMATION SHEET Please fill out ALL sections of the application forms.**

## 1) APPRENTICE:

- a) <u>New Registration</u>:
  - □ Completed Registration form.
  - □ Letter from employer stating Supervisors' name & plumbers licence #.
  - □ Copy of current work permit or copy of Cayman Status.
- b) <u>Renewal:</u>
  - □ Completed Licence Renewal Form.
  - □ Letter from employer stating Supervisors' name & plumbers licence #.
  - □ Copy of current work permit.
  - □ Current plumbers licence card.

## 2) JOURNEYMAN & MASTER:

- a) <u>New Exam Application:</u>
  - □ Completed Exam Application form.
  - □ Two (2) written <u>Employment</u> reference letters.
  - □ A valid plumbers licence from country of origin (if applicable).
  - □ Any other supportive information (certificates etc).
  - □ Copy of current work permit.
- b) <u>Renewal:</u>
  - □ Completed Licence Renewal Form.
  - □ Current plumbers licence card.
  - □ Copy of current work permit.

| 3) Licence fees are as follows: | Apprentice | \$20.00  |
|---------------------------------|------------|----------|
|                                 | Journeyman | \$50.00  |
|                                 | Master     | \$100.00 |

## 4) Regulations:

- <u>ALL</u> plumbers must renew his/her licence each year.
- If an <u>Apprentice</u> plumber has not renewed each year, they must pay for the years they have missed to be issued a current licence.
- If a Journeyman or Master plumber has not renewed in <u>up to 4 years</u> they must back pay the years that they have missed to be issued a current licence.
- If a Journeyman or Master plumber has not renewed in <u>5 years</u> or more they must fill out a 'Journeyman or Master Plumber's Exam Application Form' and their application will be reviewed by the Builders Board (BB). The BB will then decide whether the applicant will need to write the exam again or other information may be required.